



BENJAMIN FRANKLIN HIGH SCHOOL

AT THE KATHERINE JOHNSON CAMPUS

Job Title	Spirit Team Coach (Cheer, Dance, or Majorettes)	Classified	10 months
Department	Student Activities		
Supervisory Reporting	Coordinator of Student and Alumni Services		
Direct Reporting	Coordinator of Student and Alumni Services		

Professional Expectations

- Professional development - show initiative in increasing present skills and learning new ones.
- Dependability - on time and on task throughout the day, and complete tasks in a timely manner.
- Cooperativeness - positive attitude with others; cooperative and helpful with co-workers; foster an open and trusting work environment.
- Professionalism - maintain appropriate boundaries with students; dress appropriately; maintain confidentiality; use appropriate channels of communication to express concerns; accept responsibility.
- Adaptability - accept and apply constructive feedback; demonstrate flexibility to meet new needs or challenges, and to incorporate new ideas; suggest better ways to do things.
- Communication - respond in a timely manner to phone and email messages; communicate effectively with staff, students, and parents; listen carefully and asks questions when needed; clear and accurate verbal and written communication.
- Decision making/problem solving - make sound and timely decisions by analyzing facts; reach logical conclusions by use of foresight and planning; independent, but seek help from the right source when appropriate; prompt response to safety and security concerns.
- Service to Franklin - act as an ambassador in any setting, supporting both the school's mission and handbook; support students in both the context of the job and involvement in their extra-curricular and co-curricular activities.

Required Qualifications

- Qualified to coach one of three teams – majorettes, cheerleaders, or dance.
- At least three years of experience coaching at the high school level.
- Certification or other demonstrated training in safety practices and procedures.
- Evidence of the ability to communicate clearly with students and parents – expectations of team members, standards of the team as school representatives (including music lyrics and choreography), schedules, and other details.
- Evidence of the ability to build positive team dynamics – leadership, service to the school, conflict resolution among team members.
- Availability to work after school hours and on weekends.

Preferred Qualifications	
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- Five or more years of experience coaching at the high school level.
- Appropriate certification from state or national organizations.

Essential Functions	
	Percentage of time
Coordinate and supervise all practices and performances by the specific team	75%
Assist in coordinating all three team's performances for athletics and school events	20%
Assist in coordinating and three team's performances for community events	5%

Physical Requirements of the Position. Accommodations will be provided as needed
Required to exert physical effort in handling objects more than 50lbs. rarely.
Required to use motor coordination with finger dexterity (such as keyboarding, machine operation, etc.) part of the day.
Required to be exposed to a physical environment which could involve dirt, odors, noise, weather extremes or similar elements daily.
Frequent walking, sitting, and standing
Frequent bending, stooping, and crouching
Work environment is fast-paced and subject to constant interruptions

Benjamin Franklin High School does not discriminate on the basis of sex, race, color, religion, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, genetic information, marital status, or association with a protected individual. The School offers a competitive salary & benefits package.